

## Meare Parish Council

Langata, High Street, Aller, Langport – TA10 0QN

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### AGENDA

You are summoned a meeting of the Parish Council  
To be held on **Monday 18<sup>th</sup> July 2022, 7.30 pm** in The Chapel, Church Path

**Public Participation:** If you would like to address the Council, please contact the clerk to request a speaking slot.

1. **Apologies** for absence. (LGA 1972 s85 (1))
2. **Minutes** of the meeting held on: Monday 20<sup>th</sup> June 2022
3. **Declarations of Interest**
4. **Summary of actions from the previous meeting**
5. **County and District Councillor reports**
6. **Highways**
  - i. Relocating signpost – Shapwick Road, quote received from Somerset Forge
  - ii. New road sign reposition after traffic accident
  - iii. Fencing picnic area and replacing litter bin – Main Road, Westhay - update
  - iv. Drains clearance – update
  - v. Absence of visible road markings at the bottom of Stileway road.
  - vi. Ashcott Road overgrown shrubs & trees.
  - vii. Siting of poles for camera signs in Westhay
  - viii. Clearing pavements/keeping pavements clear of obstructions e.g Shapwick Road, Westhay
7. **Parish Matters including:**
  - a. Playing field secure container storage
  - b. Removal of the shelter
  - c. Vandalism at the playing field and damage to equipment – cctv monitoring
  - d. Village Hall and Playing Field Committee (*Mrs Rosie Parr* will be in attendance to answer any questions raised on charity procedures and CIO structure)
  - e. Parish Council - Village Hall working party – to include: Terms of reference, governance, communication.
  - f. To consider purchasing a marquee to support village events
8. **Review of the parish asset register**
9. **Complying with GDPR (General Data Protection Regulations)**
  - i. Review of research undertaken to provide secure and protected emails and back-up of IT systems.
10. **Review of Financial Regulations**
11. **Finances**
  - a. Summary of Account
  - b. Invoices to be paid
    - i. Mr Malcolm Sweet – Village Maintenance
    - ii. Clerk's salary
    - iii. Clerk's expenses

- iv. SALC – training and purchase of Councillors Responsibilities booklet
- v. S Edwards – Web hosting and management of website
- vi. Hire of Community Church for July Meeting
- vii. Any other invoices to be paid

**12. Correspondence**

**13. Actions required from this meeting.**

**14. Next meeting** will be on Monday 19<sup>th</sup> September 2022, 7.30pm in the Chapel

Gerard Tucker – Clerk to the Council

**The Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, religious beliefs, marital status and disability), Crime and Disorder, Health and Safety and Human Rights**

**Prior to the start of the meeting, public participation will take place**

Questions and comments are invited from members of the public immediately prior to Council meetings.  
**The session is limited to 15 minutes and to a maximum of three minutes for each participant.**