

AGENDA

You are summoned to a meeting of the Parish Council

To be held on **Monday 20th March 2023, 7.30 pm** in The Chapel, Church Path

Public Participation: If you would like to address the Council, please contact the clerk to request a speaking slot.

1. **Apologies** for absence. **(LGA 1972 s85 (1))**
2. **Minutes** of the meeting held on: Monday 20th February 2023
3. **Declarations of Interest**
4. **Summary of actions from the previous meeting**
5. **Presentation of the new Parish Council website led by Cllr Field**
6. **County and District Councillor reports**
7. **Highways**
 - a. Highways response to Westhay School Rooms traffic speed concern
8. **Code of Conduct:** To consider adopting the LGA version of the code of conduct
9. **Review of policies:**
 - a. Risk assessment policy
 - b. Equal Opportunities policy
 - c. Race Relations policy
 - d. Complaints procedure policy
 - e. General Data Protection Regulation policy
10. **Parish Matters including:**
 - a. To consider a proposal to separate the responsibilities for the Village Hall and Playing Field to two independent organisations.
 - b. Trench and fencing contract in the Playing Field – tenders.
 - i. Review of the Terms and Conditions for use of the playing field facility
 - ii. Other Playing Field related matters
 - c. Village Hall and Playing Field progress report.
 - i. Agreement to and signing of a confidential – non disclosure statement.
 - ii. Fund raising progress report
 - iii. Preferred contractor appointment and anticipated schedule of works
 - d. Picnic area tree planting
 - e. New notice board to advertise community events
11. **Review of the Parish Asset register** – taking into consideration the recent investments of a cctv system and new website.

12. Grant applications

- a. Citizens Advice Mendip – request for funding to support their work

13. Finances

- a. Summary of Account
- b. Invoices paid since last meeting
- c. Invoices to be paid
 - i. Mr M Sweet – village maintenance
 - iii. Clerk's expenses
 - iv. Any other invoices to be paid
- d. Request from SW Ambulance Service NHS Foundation Trust to support two defibrillators for a four years. Total cost £3,360 for two defibrillators (£840 annually). To be paid upfront.

14. Planning:

- a. **Application No 2023/0384/FUL. Applicant:** Mr M Jackson and Ms R Bliss
Location: 49, Westhay Road, Meare, Glastonbury BA6 9TL
Proposal: Change of use from residential for side extension on existing dwellinghouse to mixed use as a medical health facility and overnight accommodation. (Retrospective).
- b. **Application No SCC/4038/2023.**
Location: New House Farm, Shapwick Road, Westhay, Glastonbury BA6 9TT
Proposal: Importation and deposit of waste material (soil, stone, concrete and brick) to level agricultural Yard.

15. Correspondence

A reminder to nominate your preferred Villager of the Year

16. Actions arising from this meeting.

17. **Next meeting** will be on Monday 17th April 2023, 7.30pm in the Chapel

Gerard Tucker – Clerk to the Council

The Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, religious beliefs, marital status and disability), Crime and Disorder, Health and Safety and Human Rights

Prior to the start of the meeting, public participation will take place
Questions and comments are invited from members of the public immediately prior to Council meetings.
The session is limited to 15 minutes and to a maximum of three minutes for each participant.