

**Meare Parish Council**  
Langata, High Street, Aller, Langport – TA10 0QN  
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**AGENDA**

You are summoned to a meeting of the Parish Council  
To be held on **Monday 15<sup>th</sup> May 2023, (not before) 7.30 pm** in The Chapel, Church Path

**Public Participation:** If you would like to address the Council, please contact the clerk to request a speaking slot.

1. **Election of Chair (LGA 1972 s14 (1), 15 (1&2), 33 (1) & 34 (1&2))**
2. **Apologies for absence. (LGA 1972 s85 (1))**
3. **Election of Deputy Chair**
4. **Minutes of the meeting held on: Monday 17<sup>th</sup> April 2023 (LGA 1972 para 41(1))**
5. **Declarations of Interest**
6. **Meare - Villager of the Year 2022**
7. **Summary of actions from the previous meeting**
8. **County Councillor report**
9. **Highways**
10. **Parish Matters including:**
  - a. **Playing Field update**
    - i. Trench and fencing contract – tenders.
    - ii. Request to locate an owl nest box
    - iii. Review of notice board key holders
    - iv. Health and safety
      1. Heras Fencing
      2. Covering of footings
    - v. Consider installing a new gate from the play area
  - b. **Playing Field sub-committee**
  - c. **Village Hall update**
  - d. **Picnic area bench – delivery and installation**
11. **Insurance – To appoint the Insurance provider for Meare PC for up to three years**
12. **Internal audit – review of recently distributed report with recommended actions**
13. **Amendment of Policies: Financial Regulations Policy to align with Standing Orders**
14. **Planning:**
  - a. **Application No 2023/0728/CLP.**

**Applicant:** Mr L Butler  
**Location:** Westfield House, 16 Chapel Lane, Meare, Glastonbury.  
**Proposal:** Construction of outdoor garden swimming pool and summerhouse  
**Type:** Certificate of Proposed Use/Development

**b. Application No 2023/0547/VRC**

**Applicant:** J Merrett

**Location:** Avalon Marshes Centre, Shapwick Road, Westhay, Glastonbury

**Proposal:** Variation of condition 7 (FRA/Surface Water Drainage System) on consent 2022/0085/FUL Removal of existing ancillary café kiosk and toilet building, and erection of new entrance pergola, new ancillary café kiosk, covered outdoor seating area, open-sided trailer canopy, refuse store, parking bays and associated landscaping. Location: Avalon Marshes Centre Shapwick Road Westhay Glastonbury.

**15. Website and communications**

**16. Finances**

- a. Presentation of annual accounts including income and expenditure
- b. Annual return (AGAR)
- c. Summary of Account
- d. Invoices paid since last meeting
- e. Invoices to be paid
  - i. Clerk's expenses
  - ii. Malcolm Sweet – maintenance contract
  - iii. MPAG – King Charles III Coronation event payments
  - iv. Colin Westover – Safety trips to fuse board in playing field garage.
  - v. Emprint – Keep Out signs for playing field
  - vi. Any other invoices to be paid

**17. Representation to outside bodies**

	<b>Organisation</b>	<b>No Cllrs</b>	<b>Current representation</b>
a	Somerset Waste Partnership	2	Cllrs Bennetts and Gage
b	Avalon Marshes Landscape Partnership	2	Cllrs Hoskins & Field
c	New Community Hall and Playing Field Committee	1	Cllr Hoskins
d	Footpaths	1	Cllr Wren
e	Allotment Committee	1	Cllr Hoskins
f	Play Area Inspection	1	Cllr Hoskins
h	Representative to Church Committee	2	Cllrs C Foster and Richards
i	Speed Indicator Device (SID)	1	Cllr T Foster
J	War Memorial	1	Cllr Wren

**18. Correspondence**

- a. Chairmans Award

**19. Actions arising from this meeting**

**20. Next meeting** will be on Monday 19<sup>th</sup> June 2023, 7.30pm in the Chapel

*Gerard Tucker* – Clerk to the Council 10<sup>th</sup> May 2023

**The Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, religious beliefs, marital status and disability), Crime and Disorder, Health and Safety and Human Rights**

**Prior to the start of the meeting, public participation will take place**  
Questions and comments are invited from members of the public immediately prior to Council meetings.  
**The session is limited to 15 minutes and to a maximum of three minutes for each participant.**