

AGENDA

You are summoned to a meeting of the Parish Council

To be held on **Monday 16th October 2023, 7.30 pm** in The Chapel, Church Path

Public Participation:

- A. If you would like to address the Council, please contact the clerk to request a speaking slot.
- B. If attending the meeting, please turn off mobile phones and do not hold private conversations.

1. **Apologies** for absence. (LGA 1972 s85 (1))
2. **Minutes** of the meeting held on: Monday 18th September 2023 (LGA 1972 para 41(1))
3. **Declarations of Interest**
4. **Summary of actions from the previous meeting**
5. **County Councillor report**
6. **Highways**
7. **Planning:** To consider planning applications
 - a) **Application Numbers:** 2023/1423/FUL
Proposal: Retention of shepherd hut for use as holiday let (Class C3), timber jetty, hardstanding access/car parking area and fence/gates (retrospective). Installation of elevated decking and pedestrian boardwalk. Change of use of existing access from B2 industrial use to B2 industrial use and holiday let Use (Class C3).
Location: Eclipse Peat Works, Ashcott Road, Meare, Glastonbury Somerset
Applicant: Mr Richard Bond
Application Type: Full Application
8. **Review of earmarked reserves to include a discussion on priorities and the virement of funds** (if required):

a. Millenium Book Fund for new VH	£3,194
b. War Memorial Repairs	£7,500
c. Defibrillator and play area fund	£4,460
d. Benches and fences for picnic area	£3,500
e. Playing Field ditch and fencing	£9,900
f. Legal expenses	£3,000
g. New VH	£200,000
9. **Parish Matters including:**
 - a. Playing Field update
 - i. Progress report on the installation of a new gates.
 - ii. Progress report on piping the ditch and movement of topsoil.
 - iii. Recommendations following play area training (led by Cllr Hoskins)
 - iv. To discuss and recommend an approved procedure for obtaining quotes for the installation of a car park / hard playing surface.
 - v. Parish survey – distribution and costs

- b. Village Hall to include:
 - i. Letter of Intent (Parish Council to relieve the Village Hall Trustees of responsibility for the playing field).

10. Response from PJK Littlejohn regarding the external audit

11. Purchase of an accounts software package from Scribe

- 12. Finances**
- a. Presentation of income and expenditure to include:
 - b. Summary of Account to include:
 - c. Invoices paid since last meeting
 - d. Invoices to be paid
 - i. Clerks expenses
 - ii. Any other invoices to be paid

13. Correspondence

- 1. A request from the VH Trustees that a temporary toilet facility is considered for the Playing Field, until such time as a new hall is built

14. Actions arising from this meeting

15. Next meeting will be on Monday 20th November 2023, 7.30pm in the Chapel

Gerard Tucker – Clerk to the Council 10th September 2023

The Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, religious beliefs, marital status and disability), Crime and Disorder, Health and Safety and Human Rights

Prior to the start of the meeting, public participation will take place

Questions and comments are invited from members of the public immediately prior to Council meetings.
The session is limited to 15 minutes and to a maximum of three minutes for each participant.