

## **AGENDA**

You are summoned to a meeting of the Parish Council  
To be held on **Monday 20<sup>th</sup> May 2024, (immediately following the Annual Parish Meeting which will commence at 7.30pm** in The Chapel, Church Path

**Public Participation:** If you would like to address the Council, please contact the clerk to request a speaking slot.

**1. Election of Chair (LGA 1972 s14 (1), 15 (1&2), 33 (1) & 34 (1&2))**

*The Chair of the Parish Council should have a sound knowledge of the Council's procedures and legal framework. They have a duty to ensure that Council meetings run smoothly and keep the proceedings legal and be independent and impartial.*

**2. Declaration and Acceptance of Office by the Chair**

**3. Apologies for absence. (LGA 1972 s85 (1))**

**4. Election of Deputy Chair**

**5. Declaration and Acceptance of Office of the Deputy Chair**

**6. Minutes of the meeting held on: Monday 15<sup>th</sup> April 2024 (LGA 1972 para 41(1))**

**7. Declarations of Interest**

**8. Summary of actions from the previous meeting**

**9. County Councillor report**

**10. Highways**

**11. To consider the comments raised by the Internal Auditor**

**12. Parish Matters including:**

- . Playing Field update
  - . Additional play equipment
  - . Youth update
- . Bramble Close footpath
- . Village Hall

**13. Internal audit – review of recently distributed report with recommended actions**

**14. Annual review of Policies:**

- Community Engagement Policy
- Communications
- Code of Conduct Policy
- Social Media Policy

**15. Planning:**

**a. Application No 2023/0735/CLP.**

**Applicant:** Mr and Mrs Wills

**Location:** Beonna House, St Mary’s Road, Meare, Glastonbury.

**Proposal:** Application for a proposed lawful development certificate for erection of a detached garage.

**Type:** Certificate of Proposed Use/Development

**Note:** This is for information only as this application will be determined by Officers

**16. Finances**

- a. Presentation of annual accounts including income and expenditure
- b. Annual return (AGAR)
- c. Summary of Account
- d. Invoices paid since last meeting
- e. Invoices to be paid

**17. Representation to outside bodies**

	<b>Organisation</b>	<b>No Cllrs</b>	<b>Current representation</b>
A	Somerset Waste Partnership	2	Cllrs Bennetts and Gage
B	Avalon Marshes Landscape Partnership	2	Cllrs Hoskins & Field
C	New Community Hall and Playing Field	1	Cllr Hoskins
D	Footpaths	1	Cllr Wren
E	Allotment Committee	1	Cllr Hoskins
F	Play Area Inspection	1	Cllr Hoskins
G	Representative to Church Committee	2	Cllrs C Foster and Richards
H	Speed Indicator Device (SID)	1	Cllr T Foster
I	War Memorial	1	Cllr Wren
J	New Village Hall	1	Cllr James
K	Avalon and Polden LCN	2	Cllrs Bennetts and Richards
L	CCTV	3	Cllrs Hoskins, Richards and James
M	Playing Field	6	Cllrs Bennetts, Foster T, Foster C, James, Hoskins, Neale

**18. Correspondence**

**19. Actions arising from this meeting**

**20. Next meeting will be on Monday 17<sup>th</sup> June 2024, 7.30pm in the Chapel**

*Gerard Tucker – Clerk to the Council 14<sup>th</sup> May 2024*

**The Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, religious beliefs, marital status and disability), Crime and Disorder, Health and Safety and Human Rights**

**Prior to the start of the meeting, public participation will take place**  
Questions and comments are invited from members of the public immediately prior to Council meetings.  
**The session is limited to 15 minutes and to a maximum of three minutes for each participant.**

