

### AGENDA

You are summoned to a meeting of the Parish Council  
To be held on **Monday 15<sup>th</sup> September at 7.30pm** in Meare Community Church, Church Path

**Public Participation:** If you would like to address the Council, please contact the clerk to request a speaking slot.

Mr Robert Linham re planning application 2025/1464/FUL

**This meeting will be recorded.**

**1. Apologies for absence. (LGA 1972 s85 (1))**

**2. Declarations of Interest**

**3. Finances**

- a) Presentation of annual accounts including income and expenditure with summary of Bank account.
- b) Invoices paid & to be paid since last meeting.
- c) MPC Standing Orders and Financial Regulations amendments- re events and grant applications (SALC)
- d) SALC report – all councillors to review and agree the content is correct.
- e) SALC funded event – Meare and Westhay Fundraising – decision needed as to what to do with remaining funds
- f) Village Hall – signing of the Memorandum of Understanding
- g) Parish Magazine
  - i. Bank Account - £500 non-conditional loan to be agreed
  - ii. Standing Orders
- h) Clerk CiLCA training – cost and attendance to be agreed
- i) Councillors training-all to be booked via the Clerk
- j) Clerk July extra 19 hours & NJC pay award 3.2%
- k) External audit completed
- l) MPC half yearly financial position
- m) Budget Preparation-any proposed projects for 2025/26 by Oct.

**4. Minutes of the meetings held on: Monday 21<sup>st</sup> July 2025 (LGA 1972 para 41(1))**

**5. Summary of outstanding actions from the previous meetings**

**6. County Councillor report**

**7. Planning:**

- |                    |               |                   |
|--------------------|---------------|-------------------|
| a) Elm Farm        | 2025/1311/CLE | Notification Only |
| b) Peat Industries | 2025/1393/PED | Notification Only |



The Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, religious beliefs, marital status and disability), Crime and Disorder, Health and Safety and Human Rights

Prior to the start of the meeting, public participation will take place

Questions and comments are invited from members of the public immediately prior to Council meetings.

The session is limited to 15 minutes and to a maximum of three minutes for each participant.

- |                      |               |                            |
|----------------------|---------------|----------------------------|
| c) 12 Downs Orchard  | 2025/1211/CLP | Notification Only          |
| d) Cold Harbour Farm | 2025/1369/CLE | Notification Only          |
| e) Concrete Works    | 2025/1464/FUL | Retrospective planning app |

**8. Highways to include:**

- a) LCN Updates

**9. Parish Matters including:**

- a) Allotment Association
  - i. Update following meeting 17.08.25
  - ii. Rent review 2025 – not enforced. Next review 2030
  - iii. Possible rent refund/unpaid for 2026
  - iv. SALC training – Complete Allotment Management, Monday 20<sup>th</sup> October OR Monday 27<sup>th</sup> October, 6pm to 7.30pm. One councillor to attend.
- b) Meare and Westhay Fundraising Team Flower beds at Porters Hatch & Meare Sign – need maintenance.
- c) Muddy Lane – Camping
- d) Fly tipping – Picnic area
- e) Committees and Outside bodies- updated and circulated. Cllrs needed for 3 groups:
  - i. Village Hall
  - ii. LCN
  - iii. CCTV- Cllrs AL and AW to confirm they will represent MPC
- f) Public spaces protection order- AW advised this was discussed at the July meeting to be added to the agenda but I missed it and have no clue what its about??
- g) Play Area – Gym equipment -suggested move
- h) MPC -Winners of Field of the Year award – Awarded by Somerset Playing Field Association
- i) CCTV policy review- TF making amendments and will circulate
- j) Play Area – replace matting and fencing quotes.
- k) Westhay phone box painting – quote
- l) SPFA renewal-to be agreed

**11. Correspondence:**

The clerk will circulate any correspondence with meeting papers and review at the meeting

**12. Councillor Vacancy Applications-** for review, proposals, ballot and co-opt

**13. Next meeting will be on Monday 20<sup>th</sup> October 2025, 7.30pm in Meare Community Church**

Liz Horne – Clerk to the Council



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